



WYCOMBE
DISTRICT COUNCIL

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Queen Victoria Road
High Wycombe
Bucks HP11 1BB

Council

Date: 14 December 2015
Time: 6.30 pm
Venue: Council Chamber
District Council Offices, Queen Victoria Road, High Wycombe, Bucks

You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, District Council Offices, Queen Victoria Road, High Wycombe on 14 December 2015 at 6.30 pm to consider the business set out in the Agenda below.

Ms K Satterford
Chief Executive

Fire Alarm - In the event of the fire alarm sounding, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Please congregate at the Assembly Point at the corner of Queen Victoria Road and the River Wye, and do not re-enter the building until told to do so by a member of staff.

Agenda

Item		Page
1	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2	MINUTES To approve as a correct record the minutes of the meeting of Council held on 5 October 2015	1 - 18
3	DECLARATIONS OF INTEREST To receive any disclosure of disclosable pecuniary interests by Members relating to items on the agenda. If any member is uncertain as to whether an interest should be disclosed, he or she is asked if possible to contact the District Solicitor prior to the meeting.	

Members are reminded that if they are declaring an interest they should state the nature of that interest whether or not they are required to withdraw from the meeting.

4 CHAIRMAN`S ANNOUNCEMENTS

To receive such communication as the Chairman of the Council may wish to make.

5 QUESTIONS FROM MEMBERS OF THE PUBLIC

Written questions may be asked of the Leader or any Cabinet member, if submitted by 12 noon on Thursday 10 December 2015. Questions will be submitted in the order in which they are received.

A questioner will have a maximum of 1 minute to ask a question, and the answer shall not exceed 3 minutes. Any questioner may put one supplementary question without notice within a maximum time of 1 minute and the answer may not exceed 2 minutes.

6 QUESTIONS FROM MEMBERS

Questions to the Leader or any Cabinet Members must be submitted by 12 noon on Thursday 10 December 2015. Questions will be taken first from Leaders of the political parties in order of number of Members.

Other Members will be called upon in the order in which questions have been received. Every Member asking an oral question is permitted to ask one supplementary question without notice provided that it does not introduce any new matter. The appropriate Member will respond to any questions remaining unanswered at the expiry of 30 minutes in writing.

Any questions remaining unanswered after 30 minutes will be answered within 10 working days in writing after the meeting by the appropriate Member and appended to the minutes of the meeting.

7 PETITIONS

- (I) Council to receive any petition from a member of the public or from a Councillor on behalf of a Member of the public as notified by the deadline of 5pm on Monday 7 December 2015.
- (II) Council to consider any petition already received that meets the required number of signatures to qualify for a debate by Full Council. (The petition organiser will have 5 minutes to present the petition and then the Council will debate the matter for a maximum of 15 minutes and decide how to respond to the petition)

Item	Page
<p>8 CABINET</p> <p>To receive the minutes of and consider any recommendations from the following meeting:</p> <p>Cabinet 16 November 2015 Special Cabinet 14 December 2015 (To Follow)</p>	<p>19 - 28</p>
<p>9 IMPROVEMENT & REVIEW COMMISSION</p> <p>To receive the minutes of and consider any recommendations from the following meeting:</p> <p>Improvement & Review Commission 11 November 2015</p>	<p>29 - 38</p>
<p>10 AUDIT COMMITTEE</p> <p>Audit Committee 19 November 2015</p>	<p>39 - 44</p>
<p>11 HIGH WYCOMBE TOWN COMMITTEE</p> <p>To receive the minutes of and consider any recommendations from the following meeting:</p> <p>High Wycombe Town Committee 24 November 2015</p>	<p>45 - 48</p>
<p>12 LICENSING COMMITTEE</p> <p>To receive the minutes of and consider any recommendations from the following meeting:</p> <p>Licensing Committee 12 November 2015</p>	<p>49 - 50</p>
<p>13 PLANNING COMMITTEE</p> <p>To receive the minutes of and consider any recommendations from the following meetings:</p> <p>Planning Committee 23 September 2015 Planning Committee 21 October 2015</p>	<p>51 - 58</p>
<p>14 PERSONNEL & DEVELOPMENT COMMITTEE</p> <p>To receive the minutes of and consider any recommendations from the following meeting:</p> <p>Personnel & Development Committee 30 November 2015 (To Follow)</p>	
<p>15 REGULATORY & APPEALS COMMITTEE</p> <p>To receive the minutes of and consider any recommendations from the following meetings:</p> <p>Regulatory & Appeals Committee 2 November 2015 Special Regulatory & Appeals Committee 7 December 2015 (To Follow)</p>	<p>59 - 64</p>

16 STANDARDS COMMITTEE 65 - 70

To receive the minutes of and consider any recommendations from the following meeting:

Standards Committee 13 October 2015

17 OUTSIDE BODIES/COMMITTEE CHANGES

Wrights Meadow Board of Trustees – Councillor M Clarke be appointed to serve as the Wycombe District Council representative until July 2019.

Shopmobility Management Committee – Councillor Mrs J Teesdale to be replaced by Councillor A Hill.

Wycombe Almshouse Trust – Councillor A Hill to be replaced by Councillor A Baughan.

18 MOTION 71 - 74

The following motion was referred from the last Council meeting to Cabinet:

“In the light of the Syrian refugee crisis and announcement by the Government to take 20,000 refugees between now and 2020, this Council resolves to take a minimum of 200 refugees in the first batch of 10,000 that will be in over the next few months”

In accordance with Standing Order 12.7, Cabinet is required to report back to Full Council by way of a recommendation on whether the motion should be adopted or “give any such other advice as is appropriate”.

Cabinet considered the motion at their meeting on Monday 16th November, and the recommendation was that the motion should be submitted to Council at its meeting on 14 December for debate and consideration. Attached on page 71 of the agenda is the report that was considered at the Cabinet meeting.

Full Council is invited to consider Cabinet’s recommendation and to debate the motion.

Standing Order 14.20 sets out the order of debate on the motion at the Council meeting, as follows:

- The mover of the Motion shall speak first
- The Chairman of Cabinet (as Chairman of the body reporting back on the Motion) shall speak.
- The matter is then open to debate

19 QUESTIONS UNDER STANDING ORDER 11.2

To receive details of any written questions submitted before the deadline of 12 noon on Thursday 10 December 2015.

20 URGENT ACTIONS

The following individual decisions have been published since the last ordinary meeting of the Council held on 5 October 2015.

- (a) Upgrade of the existing play area at Saunderton Lodge
- (b) Appointment of the Leader's Policy Advisory Group
- (c) Disposal of the Council's freehold interest in the car park and the public conveniences at Finings Road Lane End to the Lane End Parish Council

For further information, please contact Iram Malik on 01494 421204, or email:iram_malik@wycombe.gov.uk